



Level 1, 757 Bourke Street, Docklands VIC 3008 Australia
Telephone: 61 3 8102 1300
Facsimile: 61 3 9640 0229
Email: businesscentre@trevormain.com
ABN 44 108 066 539

trevormain
business centre

KEY / FOB / MAILBOX KEYS / LOCK CHANGE ORDER FORM

CUBO APARTMENTS - RICHMOND 3121

To: **TREVOR MAIN BUSINESS CENTRE** Phone Number: (03) 8102 1300

Return Form Via: EMAIL: businesscentre@trevormain.com
or
FAX: (03) 9640 0229

| | | |
|-------|--------------|-----------------|
| Cost: | KEY: | \$38.50 INC GST |
| | FOB: | \$60.50 INC GST |
| | MAILBOX KEY: | \$30.00 INC GST |
| | LOCK CHANGE: | POA |

Ordered by (Select one):

☐ OWNER ☐ AGENT ☐ TENANT (if you are renting, please ask your agent to email us to authorize your order)

Name: Mobile:

Email:

Unit/Apartment Number:

Date ordered:

Number of KEYS(s) Required:

Number of FOB(s) Required:

Number of MAILBOX KEY(s) Required:

Lock Change ☐

Invoicing details (if different to above):

Name:

Address:

Email:

Payment Options (please select one):

☐ Credit Card (Please complete details below)

Name on card:

Card Number:

Expiry:

Type: (Visa or Mastercard only):

☐ EFT (Upon receipt of form account details will be forwarded)

PLEASE NOTE: KEYS AND FOBS WILL NOT BE ISSUED WITHOUT PAYMENT.

AGENT AUTHORITY VIA EMAIL IS REQUIRED FOR ALL TENANTS PRIOR TO ORDERS BEING PROCESSED.

PLEASE RETURN FORM VIA Email: businesscentre@trevormain.com or Fax: 03 9640 0229